

Microsoft Office 365 ist eine Kombination bestehend aus Office Webanwendungen, Serviceleistungen und einem Office-Software-Abonnement. Die Webanwendungen beinhalten die Onlineversionen von Word, Outlook, OneNote, PowerPoint, Excel und OneDrive. Serverseitig kommt Exchange, Lync und SharePoint zum Einsatz.

Ihr Nutzen

Nach dem Seminar können Sie die Funktionen von Office365 verwalten und kennen deren Funktionen und das Produktangebot. Außerdem können Sie Clients konfigurieren und bestehende On-Premise Installationen in die Cloud migrieren.

Preis pro Teilnehmer

EUR 790,- exklusive der gesetzlichen MwSt.

Seminardauer

2 Tag(e)/Day(s)

Seminarinhalte

1. Tag

- * Das Microsoft Online Services Angebot
- Service Offerings Overview
- The Microsoft Online Portals
- The Microsoft Online Tools
- Signing Up for Microsoft Online Services

* Überblick Administration Center

- Creating and Managing Users
- Basic User Management
- Advanced User Management
- Adding Custom Domains
- Configuring Services
- Using Support

* Accessing Office365 Services

- Overview of Accessing Services
- Microsoft Online Services Sign In Application
- Microsoft Online Services Web Access
- Microsoft Online Services Mobile Access
- Troubleshooting Sign In

* Exchange Online Administration and Capabilities

- Introducing Exchange Online
- Accessing Exchange Online
- Exchange Online Administration
- Domain Administration
- Managing Mailboxes, Contacts, Distribution lists
- Safe and Blocked Senders and Conference Rooms
- Delegated Access and Send As Capability
- SMTP and POP3 with Exchange Online
- Mobile Support
- Exchange Web Services
- * Using Exchange PowerShell with Office365

2. Tag

- * Managing and Using Microsoft SharePoint Online
- Introducing SharePoint Online
- Integration with Office 2010
- SharePoint Online Administration

Voraussetzungen

Grundkenntnisse von Exchange, Outlook und MS Office.

Hinweise

Version: 365

- Security, Access, and Extensibility
- Service Security and Data Protection

* Administering Microsoft Lync Online

- Introducing Lync Online
- Installing, Configuring and Enabling Lync Online
- Integration Features
- Deployment Options and Considerations

* E-Mail Migration and Active Directory Coexistence

- Active Directory Synchronization and Coexistence
- Migrating E-Mail Content to Exchange Online
- Post Migration Tasks and Considerations

* Coexistenz von On-Premise Installationen und Office365

- Directory Sync
- Migration von Exchange On-Premise nach Office365
- Mailbox Migration, Transporter Suite
- * Optionen für Migration von Third Party On-Premise Systems

